

UPLOADING YOUR MASTER

USING OUR MASTER UPLOADER APP SOFTWARE

Please be sure you have downloaded and installed our Master Uploader App software, and have the app open, prior to following the instructions below.

More info and troubleshooting help can be found under the Tech Support menu in the Master Uploader App!

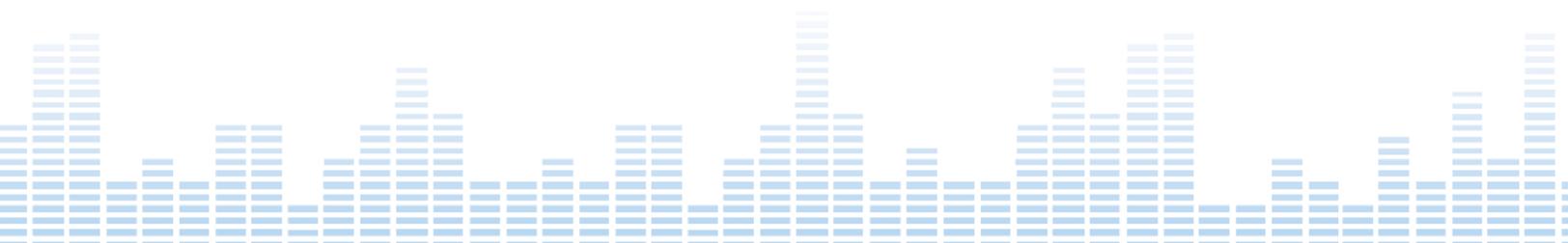
CHOOSE YOUR MASTER TYPE:

**Master Type**

Please specify what type of master you want to use as a source.

Audio CD (Physical Disc) **Individual Files (WAV, AIFF, FLAC)**

- Choose Audio CD (Physical Disc) if you have a finalized CD master that is in the correct order and has the proper spacing between songs.
- Choose Individual Files (WAV, AIFF, FLAC) if you have individual audio files. You will be able to specify the spacing you would like between songs, as well as rearrange the song order once your files are imported.

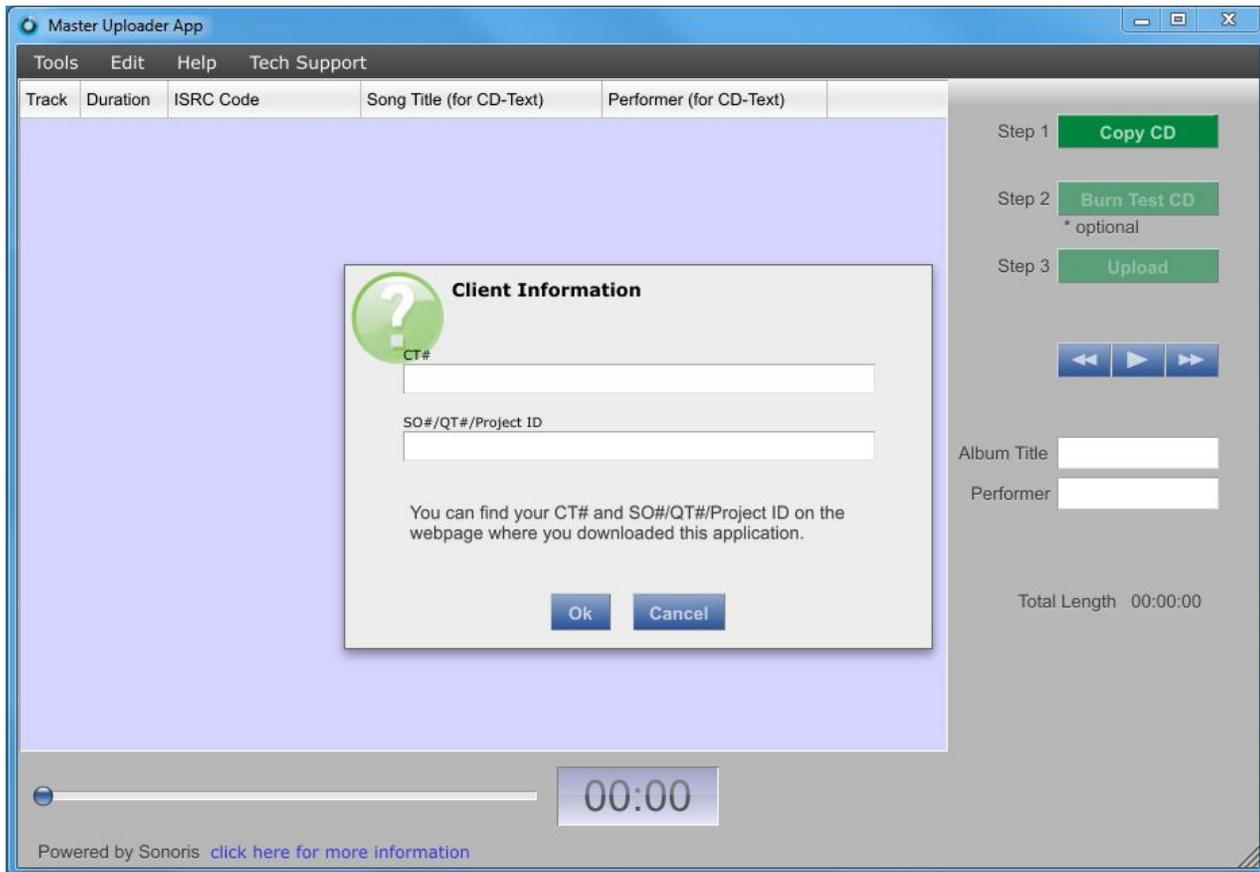


INSTRUCTIONS FOR COPYING AN AUDIO CD MASTER:

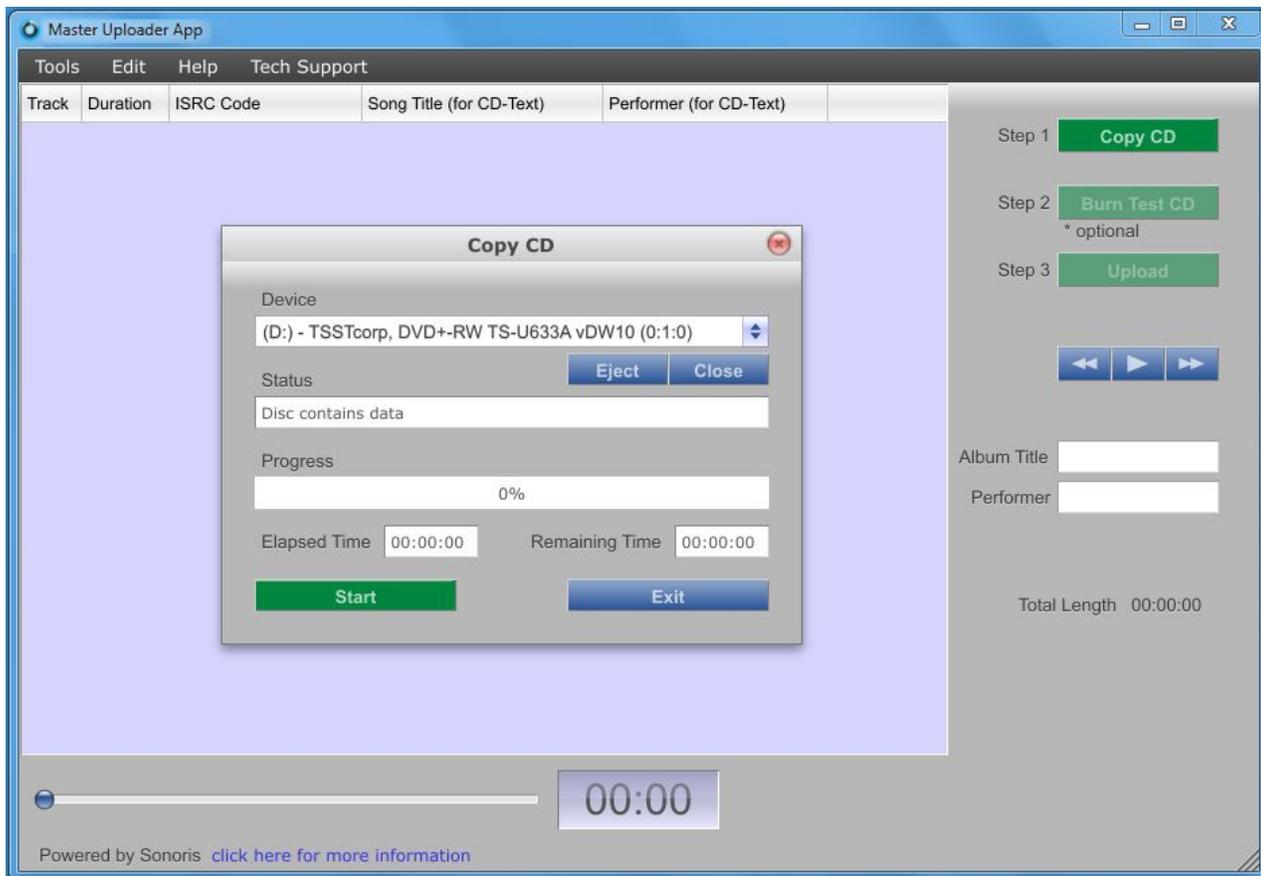
- Insert the Audio CD master you wish to upload into the drive on your computer.

**Using a dirty or scratched Audio CD master may result in glitches or skipping when your master is copied into the Master Uploader App.*

- In the Master Uploader App, click the "Copy CD" button. You will be prompted to enter your client and project information. This can be found on the page where you download the Master Uploader App software.



- Choose the drive where you inserted your Audio CD master and click the start button.
The Master Uploader App software will begin copying your Audio CD master.



When copying is complete, the Master Uploader App will display the number of tracks, duration of each track, and any CD-Text/ISRC code information encoded on your CD. **If this information was not encoded on your Audio CD master you may enter it by clicking the white boxes next to each track.** You may also edit existing information.

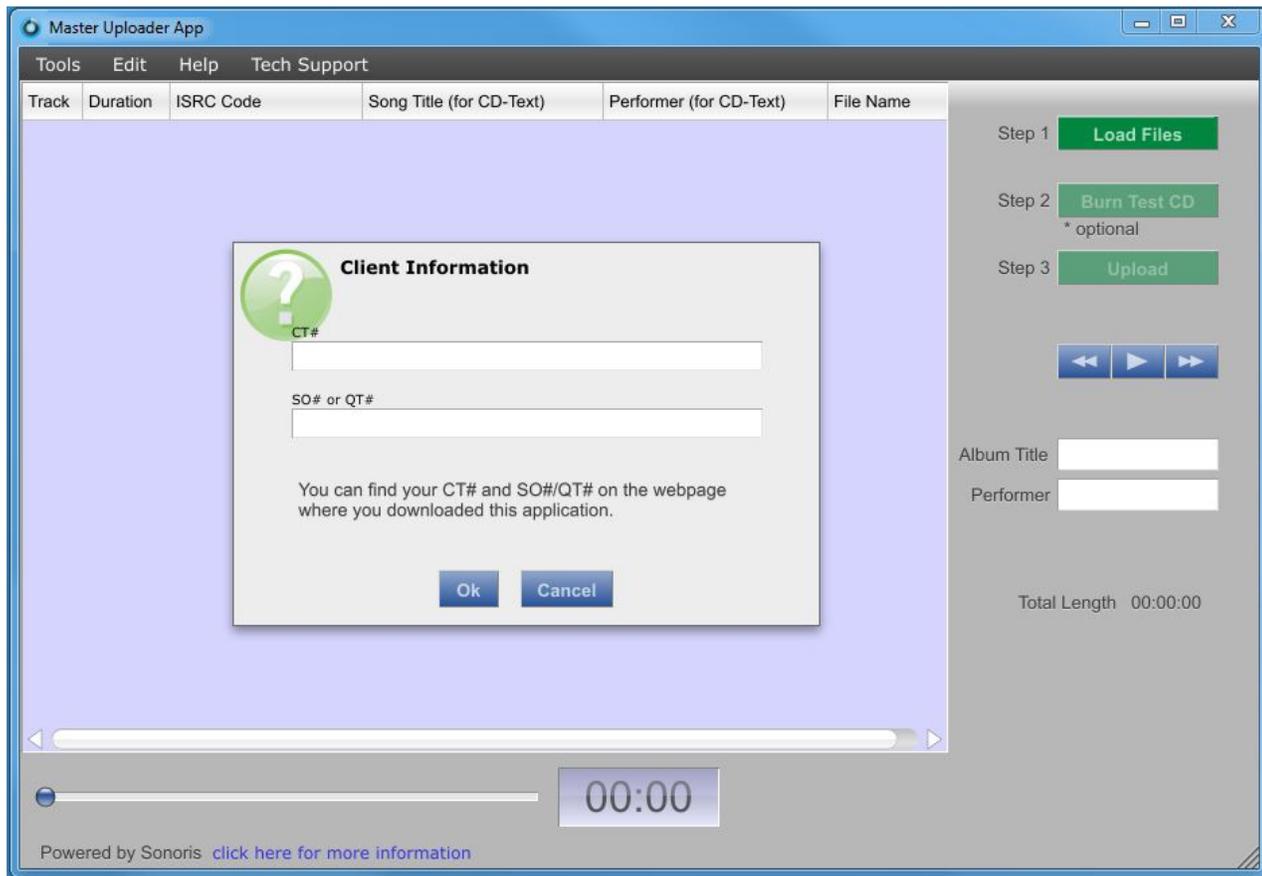
***PLEASE NOTE:** The 2-seconds present before Track #1 is normal and is part of the CD specification, known as the "pre-gap". This will not result in 2-seconds of silence on your final CDs. If you have ISRC Codes the code for Track #1 will appear on the "pre-gap" line.

The screenshot shows the Master Uploader App interface. It features a menu bar with 'Tools', 'Edit', 'Help', and 'Tech Support'. Below the menu is a table with columns for Track, Duration, ISRC Code, Song Title (for CD-Text), and Performer (for CD-Text). The table lists 12 tracks, with the first track having a duration of 00:02:00 and an ISRC Code of QMABC1300001. To the right of the table are three steps: Step 1 'Copy CD', Step 2 'Burn Test CD' (optional), and Step 3 'Upload'. Below these steps are navigation buttons (back, play, forward) and input fields for 'Album Title' (Wherever You Are) and 'Performer' (Michael Hall). At the bottom, there is a progress bar and a digital display showing '00:00'. The total length of the album is displayed as 49:11:55. The footer text reads 'Powered by Sonoris click here for more information'.

Track	Duration	ISRC Code	Song Title (for CD-Text)	Performer (for CD-Text)
1	00:02:00	QMABC1300001		
	04:02:17		Wherever You Are	Michael Hall
2	04:42:40	QMABC1300002	Hold Me Down	Michael Hall
3	03:04:62	QMABC1300003	Crashing	Michael Hall
4	03:00:66	QMABC1300004	You're Here	Michael Hall
5	04:30:66	QMABC1300005	Signs	Michael Hall
6	04:25:34	QMABC1300006	These Chains	Michael Hall
7	04:29:34	QMABC1300007	Ending It	Michael Hall
8	04:36:03	QMABC1300008	Horses	Michael Hall
9	05:10:51	QMABC1300009	Again	Michael Hall
10	04:14:64	QMABC1300010	Down	Michael Hall
11	03:24:24	QMABC1300011	The Wind	Michael Hall
12	03:27:44	QMABC1300012	Home	Michael Hall

INSTRUCTIONS FOR IMPORTING INDIVIDUAL AUDIO FILES:

- In the Master Uploader App, click the "Load Files" button. You will be prompted to enter your client and project information. This can be found on the page where you download the Master Uploader App software.



You will see important information regarding the file types the Master Uploader App supports. If your files are not the correct format the Master Uploader App will give you an error when you attempt to load the files into the software and you will need to use our "Online File Uploader" selection on the "Upload Method" page in the Project Center.



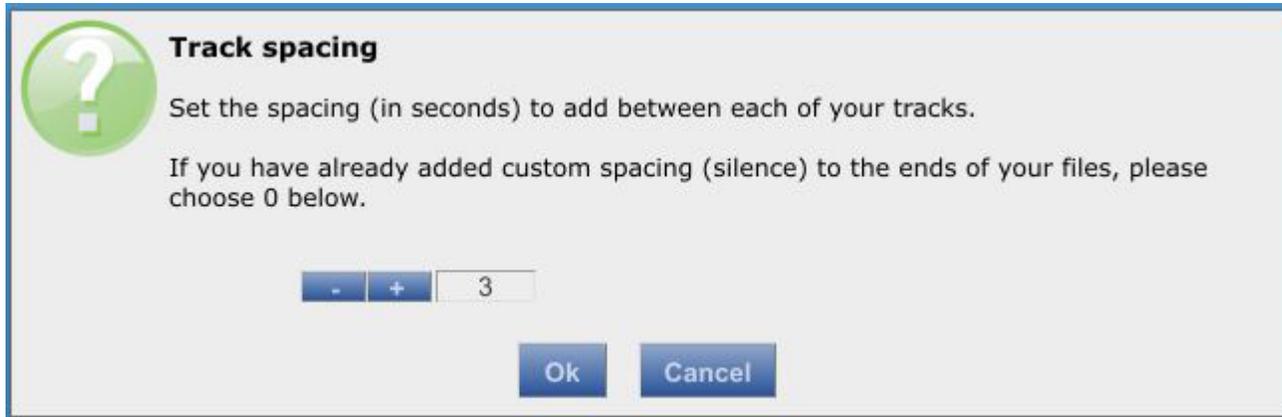
Important!

The Master Uploader App supports WAV, AIFF, FLAC files at a sample rate of 44.1K. If you are unable to find your files in the "Open File" window, then they are not supported by the Master Uploader App.

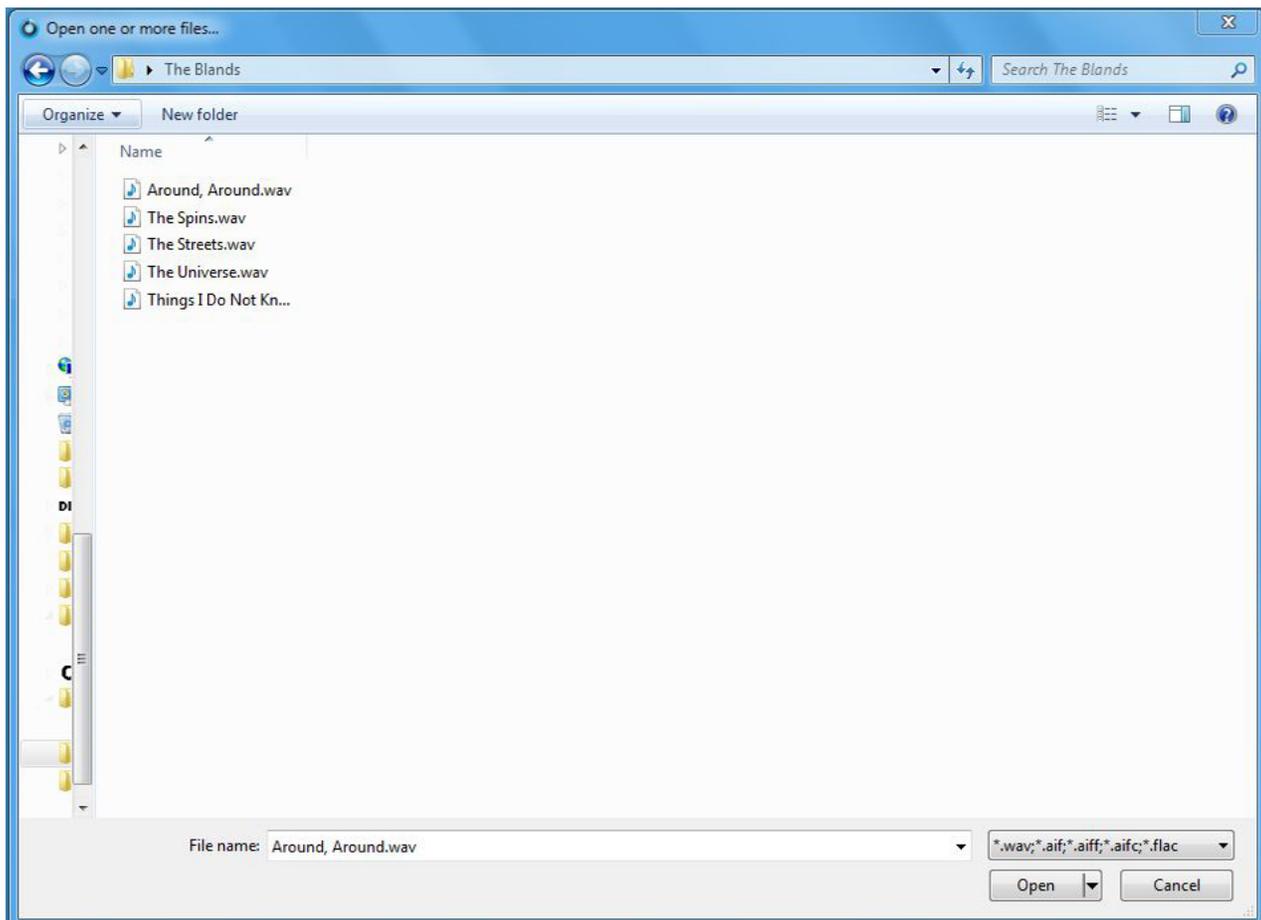
If you need to upload other file types, you cannot use this Master Uploader App. Please go back to the "Upload Method" page in the Project Center and select Online File Uploader.

OK

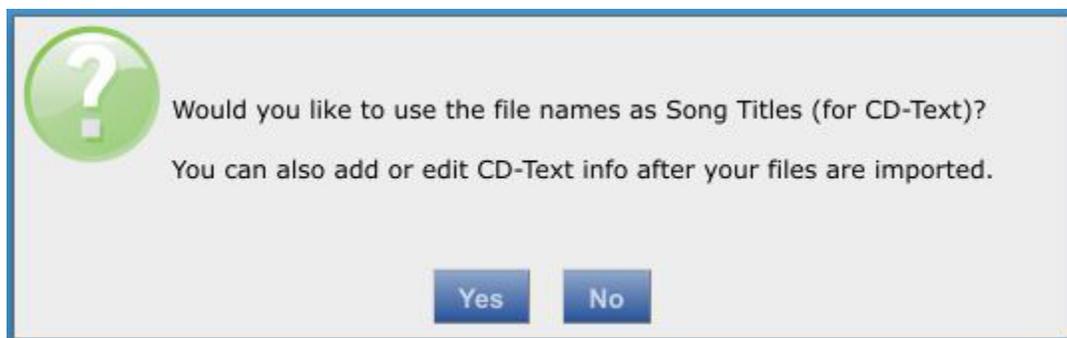
- Indicate the spacing you would like between your tracks.



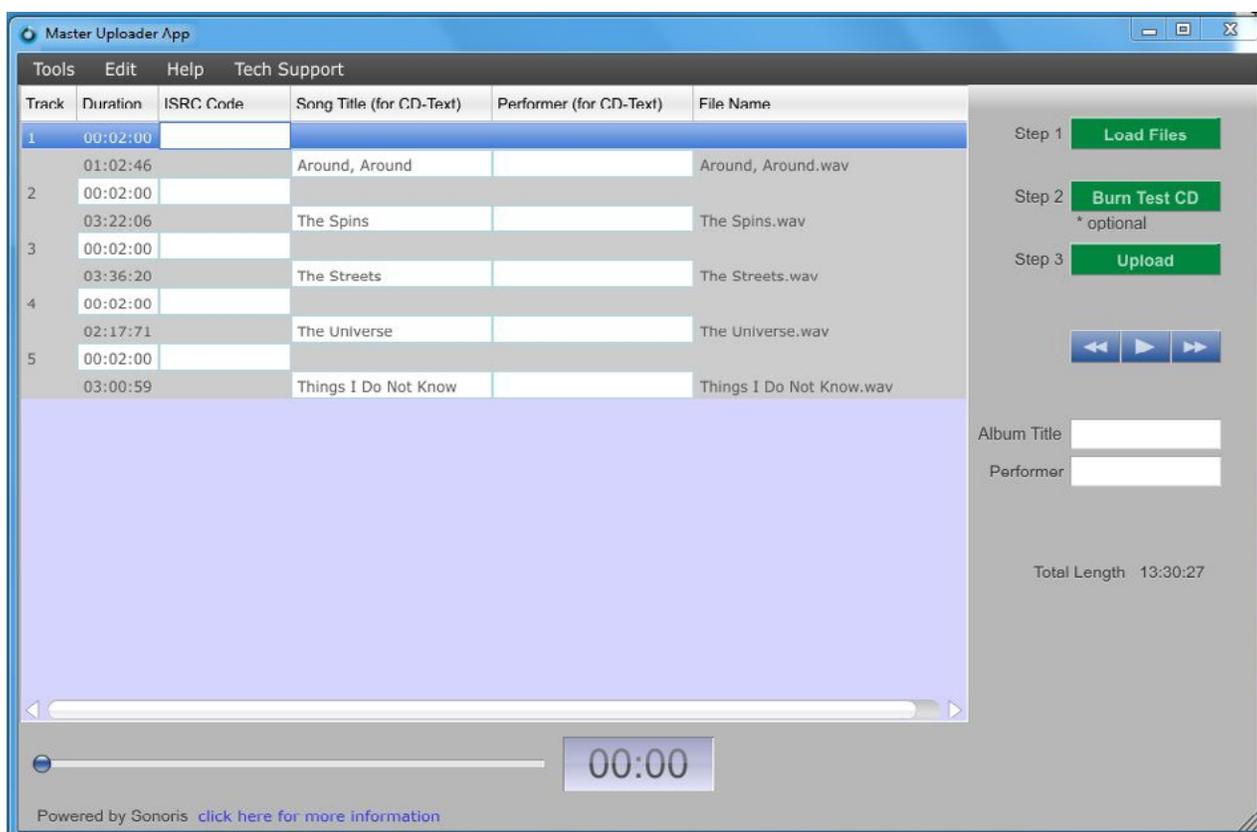
- Navigate to the location where your files are saved and select the files you would like to load into the Master Uploader App.



- Indicate if you would like to use the names of your audio files to fill the CD-Text fields in the Master Uploader App. You will be able to edit this information once the files are loaded.



- Your files will be imported in alphabetical order. To rearrange the song order, click on a track number and drag it to the desired position.



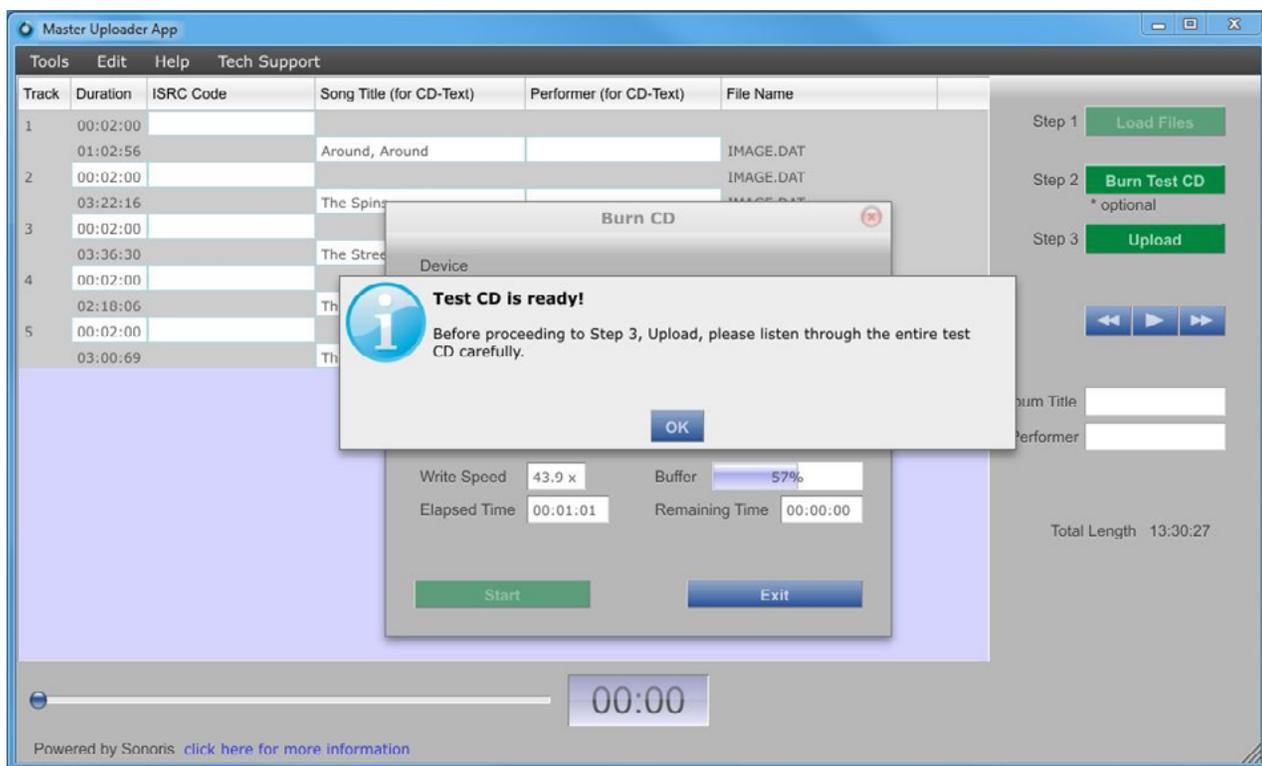
- The performer and album CD-Text fields will be empty. You can fill them in as desired, though this information is optional.

BURNING A TEST CD AND PROOFING YOUR MASTER PRIOR TO UPLOADING

***It is strongly recommended that you burn and listen to a Test CD prior to uploading,** but you may also proof your audio by playing back the master in the Master Uploader App using the play/track skip buttons in the software.

BURNING A TEST CD:

- Insert a blank CD-R into the CD drive on your computer.
- Click the “Burn Test CD” button.
- Choose the drive where you inserted the blank CD-R, and click the start button. The Master Uploader App will now burn a Test CD directly from the master files that will be uploaded to our server. When finished, the CD-R will automatically be ejected.



- If you need to make any changes to CD-Text/ISRC info, or change the track order (individual files only), after burning a Test CD, click the “Make Changes” button.

UPLOADING YOUR MASTER:

- Click the "Upload" button. A dialog box appears asking if you have thoroughly proofed the audio and CD-Text information for your master. Click "Ok" to initiate the upload, click "Cancel" if you need to go back to the project for further proofing or to make changes.

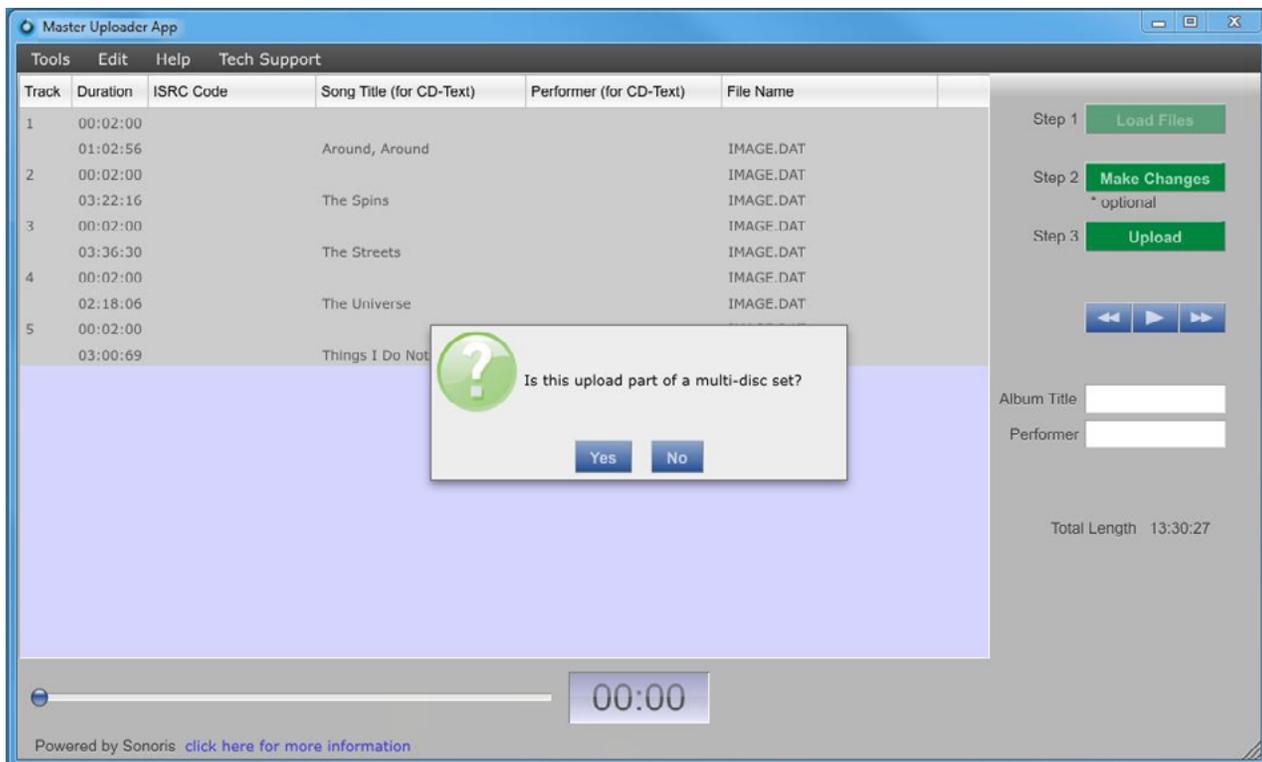


Please read before uploading!

It is recommended that a Test CD be burnt and thoroughly proofed before proceeding with the upload.

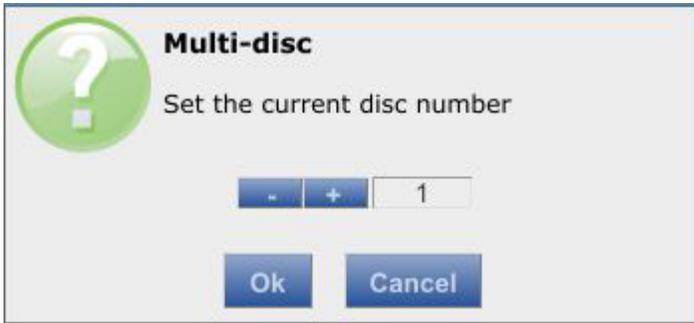
I have thoroughly proofed the audio quality, CD-Text (Song Title, Performer, Album Title), and ISRC Code information and understand that my final CDs will match the uploaded files exactly.

- If you are uploading more than one master for a multi-disc set choose "Yes" when prompted. Choosing "No" will allow you to upload one master for your order.

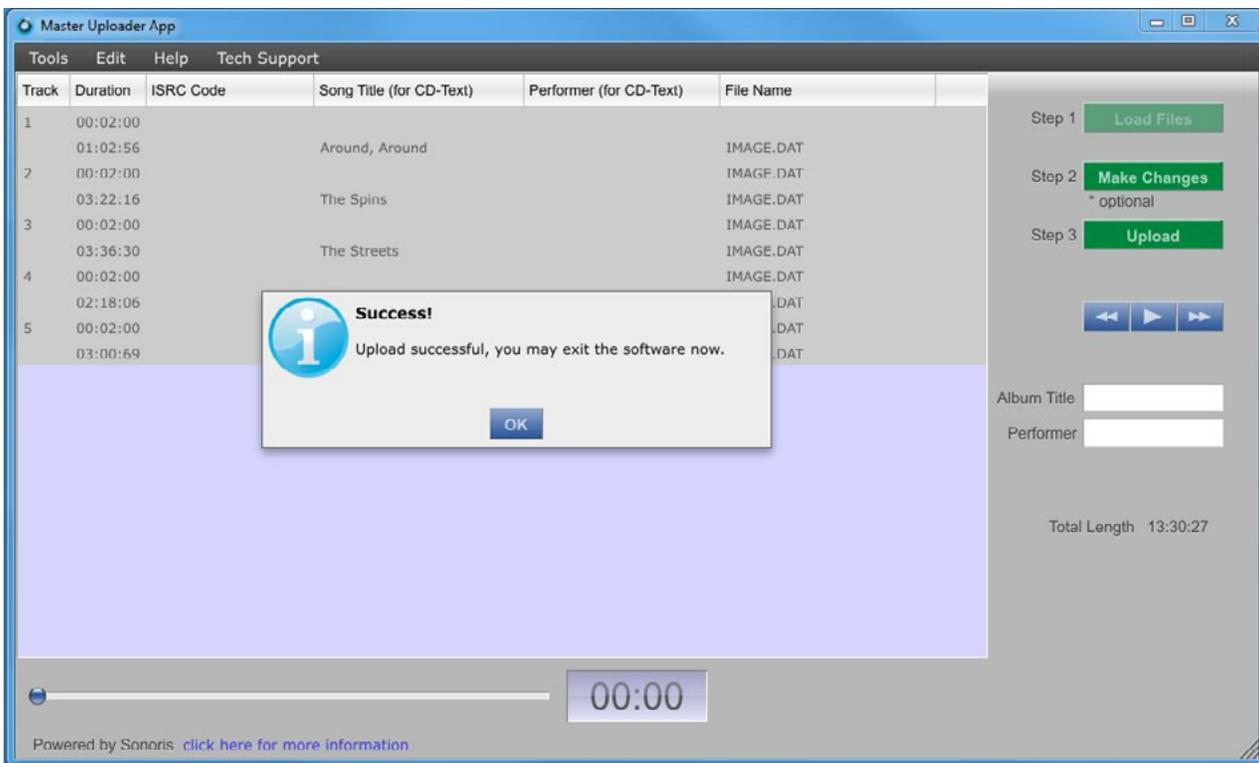


Track	Duration	ISRC Code	Song Title (for CD-Text)	Performer (for CD-Text)	File Name
1	00:02:00				
	01:02:56		Around, Around		IMAGE.DAT
2	00:02:00				IMAGE.DAT
	03:22:16		The Spins		IMAGE.DAT
3	00:02:00				IMAGE.DAT
	03:36:30		The Streets		IMAGE.DAT
4	00:02:00				IMAGE.DAT
	02:18:06		The Universe		IMAGE.DAT
5	00:02:00				IMAGE.DAT
	03:00:69		Things I Do Not		

- You will be asked to enter the disc number you are uploading for the multi-disc set.



- Your master will now be uploaded to our server. You will see a progress bar during the upload process. The time it takes to upload your master depends on factors such as the length of your album and the speed of your internet connection.
- Upon successful upload you will see the following message. You may exit the software now, or in the case of a multi-disc set, continue uploading additional masters.



- If the upload does not complete successfully you will receive an error message. You can retry the upload by clicking the Upload button again.